



Direct Care Training

& Resource Center, Inc.

www.directcarentraining.com

877.54.CARE.5

TRAINING SERVICES REGISTRATION FORM

Complete and Fax to: 313.557.0101

A	Facility or Company Name	
B	Major Contact Person (Administrator)	
C	License Number (if not licensed write pending)	
D	Facility Type (Child Care, HFA, AFC)	

	Attendee Name	Session No#	Session Title	Date (s) You Wish to Attend
1				
2				
3				
4				
5				
6				
7				

8. Mailing Address: _____
(Include City, State and Zip Code)

9.. Day Time Telephone: (____) _____ Evening Telephone: (____) _____

10. Fax Number: (____) _____ E-mail address: _____

This form must either be mailed or faxed at least 2 weeks before any event. Call in advance to check available space. Costs noted below:

- Monthly CEU workshops - Refer to schedule for specific prices
- CPR - \$37.00 per person (More if conducted at employer site)
- First Aid - \$37.00 per person (More if conducted at employer site)
- Critical Skill/Assisted Living Prep - \$699.95 per person for the 5 day session
- Medication Administration - \$59.95 to 89.95

Attendees are expected to arrive 15 minutes before the actual session start time. Session start times will not be delayed for late comers. Payment should be included with the return of this form. Mail to: Direct Care Training & Resource Center, Inc. - 26300 Ford Rd. #140-Dearborn Heights, MI 48127. If you wish to fax this form, fax to: 313.557.0101 and send payment with Payment Forms that follow with the same fax. Register by phone by calling: 877.54.CARE.5. Some credit cards accepted. **Refunds:** If a registrant cannot attend due to an unforeseen emergency or any other reason the amount paid can be credited toward any future workshop or seminar conducted by our company within one year of the cancellation. Cash refunds will not be made. Use multiple sheets if necessary. Prices and dates subject to change with or without notice.

Signature of Primary Registrant or Facility Rep.

Date

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TO PURCHASE OUR SERVICES USING A CREDIT CARD

1. Name on Credit Card: _____
2. Billing Address of Credit Card: _____
(Make sure zip code is included)
3. Name of Business: _____
4. Item You Are Paying for: _____
5. Your Telephone Number: (_____) _____
6. Your Fax Number: (_____) _____
7. Your e-mail address: _____

8. Card Type: ___  ___  ___ 

Credit Card Number: ____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____

9. Expiration Date: ____/____
10. Security Code: ____ (This is the 3 digit code usually near the signature area on the back of the credit card)
11. Amount You are Authorizing to be Charged to this card: (\$ _____)

By affixing the account holder signature below you authorize our company to initiate a credit card charge resulting in a debit to the identified account. You indicate you are authorized to make this debit for services or products sold by Direct Care Training & Resource Center, Inc.

12. Signature of Cardholder: _____
If Being Handled by Phone Last 4 of Soc. Sec. _____
13. Printed Name: _____

FAX TO: : 313.557.0101 **or**
E-mail to: info@directcaretraining.com



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 877.54.CARE.5

Check by Phone Authorization Form



Account Holder Information
 Name on Check in Brackets

[_____] Check Number: _____

[_____] Bank City: _____

Pay to the order of: Direct Care Training & Resource Center, Inc.

1. The Amount of _____ \$ _____
2. Your Name: _____
3. Entity Name: _____
4. Mailing Address: _____
5. E-Mail Address: _____
6. Name on Account: _____
7. Bank Name: _____
8. Routing Number: _____
9. Account Number: _____

By affixing the account holder signature below you authorize our company to create a check for bank deposit resulting in a debit to the identified account. You indicate you are authorized to make this debit for services or products sold by Direct Care Training & Resource Center, Inc.

10. Authorized Signer: _____ Date: _____
11. Printed Name: _____
12. Telephone Number: _____

Mail to: 26300 Ford Rd. #140 • Dearborn Heights, MI 48127

Phone: 248.426.0772 - **Fax to:** 313.557.0101
 or E-mail to: info@directcaretraining.com

Then destroy